

Minutes of the Joint Meeting of the  
CAFAA Executive and Board of Directors  
Red Rocks Community College  
January 12, 2005

Present: Audrey Osswald, Marty Somero, Linda Crook, Eric Cronkright, Cindy Vadeboncoeur, Elaine Redwine, Lori Gloer, Ruben Guerrero, Rhonda Rankin, Tresa England, Stasi Bottinelli, Craig Johnson, Jim Harris, Judy Ransom, Debra Erickson, Kimberly Mckay and Jennifer Presuhn.

Absent: Eileen Griego, Nancy Gregory, and Ellie Miller

The agenda for the meeting was distributed.

**Call to Order:** Call to order was made by President Audrey Osswald at 9:30 a.m.

**Old Business:**

Cindy Vadeboncoeur paid for three services rendered in 2004 in January '05. These services were budgeted and paid out of the '04 budget. Tresa England updated us on new expenses (posting information to the web) incurred but she was still within \$500 variance.

**Officer Reports:**

Past President-Marty Somero: 2007 CAFAA/RMASFAA will be held at Beaver Run/Breckenridge with Peg Mason setting up the contract. Christmas cards were sent out in December to our financial donors. Pledges as of today are \$13,005 (\$3150 is dedicated to the booths). Actual pledges are \$10,350 in total pledges. Marty discussed changing the date that they mail out the Christmas letters to our sponsors. He thought we could get a better response as well as increased contribution if the letters asking for gift donations were sent out right after the CAFAA transition meeting. Currently the sponsors are asked to confirm their advertising by December 31, and the payment must be received no later than Jan 31 in order to remain on the website. Marty also mentioned that the by-laws are not on website. Tresa England will add the by-laws at the end of policy and procedures to the CAFAA website.

President -Audrey Osswald: Audrey made a site visit to Copper Mountain Resort Village. Tentative dates discussed for the conference Oct 19-21. They were able to accommodate everything she asked for. She will hold room blocks: Wednesday 50, Thursday 100 and Friday 100. They offer one-bedroom (\$100) condominiums, two- bedrooms (\$175) and three-bedrooms (\$265) condominiums. Lori Gloer and Audrey will be authorized to sign for charges on the master bill. Audrey went over the Copper Mountain Resort contract. The contract included item such as early departures, no shows, cancellations of the room blocks fees, and parking fees. Audrey also inquired about liability insurance (minimum of one million dollars). Cindy Vadeboncoeur will check to see if we are being charged for insurance. Jim Harris approved the contract and Stasi Bottinelli seconded the motion.

President-Elect – Linda Crook: None to report.

Vice President – Eric Cronkright: Updated us on the College Opportunity Fund (COF) meeting he attended in November. CCHE has stated that COF funds may be excluded from the cost of attendance and other resources. CCHE has requested a letter from the Attorney General confirming this exclusion. Also, Elaine Redwine was wondering how the institutions should handle these exceptions.

Treasurer – Cindy Vadeboncoeur: Cindy handed out the Budget Report as of January 27, 2005 and Balance Sheet as of December 31, 2004 (see attachment). We currently have three CDs of with one is maturing 4/30/05. Cindy will do the tax preparation for 2005.

Secretary – Jennifer Presuhn: None to report.

### **Committee Reports:**

Conference – Lori Gloer: Audrey made a site visit to Copper Mountain Resort Village. Tentative dates discussed for the conference Oct 19-21. Aimee Rogers will be the co-chair. Lori had some questions regarding equipment rental.

Diversity Issues – Debbie Erickson and Rueben Guerrero: February 4<sup>th</sup>, 2005 will be their first meeting. There are six members. The goal is to expand on presentations at the schools. He will work with the members to do presentations for schools (focusing on smaller schools). He would like to solicit for more volunteers. Audrey Osswald stated that the CAFAA board members including sector representatives are available too help out too.

Financial Aid Awareness (FAA) – Judy Ransom: The annual call-in is January 13<sup>th</sup> and 14<sup>th</sup> from 5:30 am –7:30am and 4:00pm - 6:30 pm. Also, January 15<sup>th</sup> (Saturday) was added from 7:00pm-9:00pm. Channel 9 will cover the FAA call-ins with exception of when it is held in Pueblo (Channel 9 does not cover that area). Judy felt that it was critical to continue to hold the call-in program because there have been a lot of questions regarding COF and other misinformation about financial aid. There is a power point on the CCHE website that may assist both for high school counselors and one for the schools that may be used.

Historian – Ellie Miller: Ellie was absent. Audrey said she would meet with Ellie next week to get an update. Tresa England has been working on getting the photo gallery by conference on the web.

Membership – Rhonda Rankin: Rhonda has been working on updating the membership directory. She is thinking about ways to get new members as well as retain previous members. The entire membership enrollment is done on-line or by paper application. Once Cindy Vadeboncoeur receives the membership payment, she notifies Rhonda to follow-up with the application or vice versa. It was discussed that we may want to update the

approval/deny procedure by allowing members to vote on-line or vote via email to speed up the process.

Perspective new members and renewal members were discussed for membership. The following new members were voted on and were approved pending payment:

Laurie Buck (Westwood College)  
Giang Cowles (CCD)  
Kirk Engel (Westwood Cllg)  
Alan Ishida – rep for ColIEDGE (ColIEDGE Loans) – pending payment  
Christopher Jordan (SW Student Services Corp.)  
Jackie McDermott (Southwest Student Services)  
Emita Samuels (CCD)  
Cici Toner – Financial Aid Advisor (PPCC) – pending payment  
Tami Trover (Nelnet) - Renewal  
S. Woodburn (CO Christian Univ.) - Renewal

Membership is still \$35 per calendar year for 2005. Dues are expected from new members only. All other members will be carried forward from last year dues.

Crier – Nancy Gregory: Nancy was absent.

Professional Development – Eileen Griego: Eileen was absent.

Technology – Tresa England: Tresa is working on putting the new Crier on-line. The new listserv has been moved to Crystal Technology. It was brought up as an enhancement to have separate listserv for each sector and to have one for members. Each person on the listserv would have to be a verifiable member of CAFAA before they may be a part of the listserv. Security settings may be an issue down the road.

### **New Business:**

Budget – Audrey Osswald mentioned that when we need funds, we could take up to \$6658 out of the reserves since we only have new membership dues as incoming revenue. The reserve fund is earmarked just for this year expenses. There was some conversation regarding spending down the reserves (no less than \$25,000) and increasing/decreasing dues for next year. The budget was recommended to the Executive Committee. Linda Crook approved it, and Eric Cronkright seconded the motion. The Board of Directors accepts the budget as recommended. Tresa England moved to approve and Jim Harris seconded the motion.

NASFAA Leadership Conference – The NASFAA Leadership Conference is held in Washington D.C. Audrey recommends Linda Crook and Cindy Vadeboncoeur attend. CAFAA will pay for their room and board.

CAFAA Editor – Nancy Gregory would like to resign as the CAFAA editor. It was brought up that we could ask either Sherri McCullough or Lorinda Diehl to take over. It was also discussed whether the Crier has outlived its usefulness and that it should be retired. For the time, Audrey wants to keep publishing it.

College Goal Sunday- This is a nationwide effort to get low-income people to go to college. There are many residents in Colorado that are not going on to college after high school. Audrey wants CAFAA to take part in this endeavor. Audrey will ask Phil Schroeder from Adam State in Alamosa to find out information and funding goal so we may participate in it for next year. Information about College Goal Sunday can be found on the NASFAA website at:

<http://www.nasfaa.org/publications/2004/ncgswestin101304.html?Print=Yes>.

Annual Conference- Audrey brought up the topic of possibly changing the annual CAFAA conference from Fall to Spring because it is so close to the RMASFAA conference and EAC conference. Each of the sector representatives will discuss the advantages and disadvantages of this at the next meeting.

Service Project – Audrey would like to have some kind of service project as part of the conference. She would like the humanitarian project to be an activity (such as helping people read, collecting books or starting a scholarship fund).

**Other Business:**

Rueben Guerrero mentioned that we should think about getting new CAFAA banner for the one we currently have is not presentable. Judy Ransom thought we actually needed two. Judy will look into the prices.

Linda Crook thought CAFAA members would be interested in participating in the “Group Sponsors with Legislators”. We would sponsor coffee to the legislators and in turn be able to talk with them one-on-one about different issues. Linda will check into this more and find out if there is a cost.

It was agreed to schedule the next CAFAA meeting April 1, 2005 at Red Rock Community College.

**Adjourn:**

Motion to adjourn was made by Jim Harris and Tresa England seconded the motion. Meeting was adjourned at 3:00 p.m. The CAFAA secretary Jennifer Presuhn will propose the minutes be approved by Audrey Osswald to be posted on the CAFAA website.

Jim Harris approved minutes as corrected  
Stasi Bottinelli seconded it.