

COLORADO ASSOCIATION OF FINANCIAL AID ADMINISTRATORS
EXECUTIVE COMMITTEE MEETING MINUTES
FEBRUARY 2, 1998
COLORADO TECH U. - DENVER TECH CENTER

PRESENT: Larry Hollstein, Mary Heidrick, Dixie Cirillo, Peg Mason, Curt Martin, Audrey Osswald, Jeff Gregory, Doug Adler, Laura Edler, Stasi Botinelli, Marty Somero, Mark Putman, Kathy Heinrich, Kimberly Kastellic-Starves, Michelle Curtis, Erin Anderson, Elaine Redwine, Deb Erickson, Donelyn James, and Ann Anderson.

ABSENT: None.

CALL TO ORDER: Larry Hollstein called the Executive Committee meeting to order at 9:10 a.m.

MINUTES: Spelling errors were corrected in the minutes of the December 15, 1997, meeting. Dixie Cirillo moved and Curt Martin seconded that the minutes be approved as corrected. Roll call vote was unanimous.

COMMITTEE REPORTS:

SERVICE ORGANIZATIONS - Written report is attached, submitted by Kathy Heinrich and Kimberly Kastellic-Starnes.

PROFESSIONAL DEVELOPMENT - Written report is attached, submitted by Michelle Curtis.

CONFERENCE COMMITTEE - Erin Anderson reported that CAFAA may be getting a new contract from the hotel for the Spring Conference due to some changes in the arrangements. Everything else is on schedule.

MEMBERSHIP - Elaine Redwine reported CAFAA has 291 members as of 1-30-98. Viki Dopheide is the membership co-chair. Elaine reminded the members that they need to give a minimum of 1 week notice, preferably 2 weeks, when requesting mailing labels. Elaine would prefer the request via email with a subject of "Membership", to distinguish from other email.

TECHNOLOGY COMMITTEE - Curt Martin reported that there are some minor problems with the CAFAA Web Page. Larry Hollstein and Dave Fortune are working on the problems.

NEWSLETTER - Mark Putman reported the deadline for articles for the next Crier is Friday, February 13th.

FINANCIAL AID AWARENESS - Written report is attached, submitted by Deb Erickson. Also attached is a re-write of the Financial Aid Awareness Committee purpose, duties and responsibilities to be included in the CAFAA Policy and Procedures Manual. Diane DeReyes is the new co-chair of this committee as Nancy Filce has resigned.

DIVERSITY - Written report is attached, submitted by Donelyn James. Seven scholarship seminars have been done already including 385 students. Two more are scheduled including one in Pueblo and one at Community College of Aurora.

HISTORIAN - Larry Hollstein reported that Ellie Miller has agreed to serve as Historian.

OFFICER REPORTS

TREASURER - Dixie Cirillo reported on the new per diem rate for Colorado. This rate is also used for CAFAA and a chart is attached. Dixie also reminded the members that alcohol cannot be paid for or reimbursed by CAFAA. Dixie also presented a draft of a new "Presenter Contract". She asked the membership for suggestions on additions or changes to this proposed contract form. Dixie also provided a written Budget Analysis for Fiscal Year 1998, Itemized Categories Report, Balance Sheet, and Profit and Loss Statement. Audrey Osswald moved to accept the Treasurer's Report. Mary Heidrick seconded the motion. Roll call vote was unanimous.

The Diversity Committee is requesting an increase in their 1998 budget from \$1500 to \$3792. Dixie informed the members that the 1997 budget was not balanced as far as expenditures by some committees and officers. A motion was made by Mary Heidrick and seconded by Larry Hollstein to change the 1997 budget to the following:

- Decrease Professional Development to \$4352
- Increase Vice President's printing to \$2734
- Increase President's awards and plaques to \$814
- Increase President's CAFAA Executive Meetings to \$2050

Roll call vote was unanimous. Dixie asked that each committee chair keep records of dollars collected such as name, check number, amount paid, date collected, etc.

SECRETARY - No report.

PRESIDENT ELECT - Curt Martin reported the Policy and Procedures Manual updates are nearly complete. A suggestion was made to print the date of the update on each page of both the CAFAA Directory and the Policy and Procedures Manual.

VICE PRESIDENT - Mary Heidrick reported on information she learned in Washington DC includes increasing the Pell Grant to \$3100, funding all campus based funds but with a decrease in Perkins, eliminating SSIG and increasing TRIO funds. She said the House hopes to complete the first draft of the Reauthorization bill by summer. She also reported on the possible repeal of the reporting requirement for schools concerning the Hope Scholarship.

PAST PRESIDENT - Peg Mason provided a written update of CAFAA sponsorships with \$13,800 pledged to date. Peg also requested assistance in developing a form letter to solicit new sponsors. Peg presented a letter from the Cheyenne River Community College thanking CAFAA for the donation of the 2 used lap top computers. Peg gave the members a form for suggestions for 1998 RMASFAA Conference Interest Sessions. Completed forms should be returned to Carol Garnett.

PRESIDENT - Larry Hollstein led a discussion on House Bill 1168 concerning the use of social security numbers by state agencies to identify individuals. Larry also discussed CAFAA's Long Range Plan. He is asking for a volunteer to review the plan and what is being done to accomplish the goals in the plan and then provide a written report.

PRESENTATION

Ann Anderson presented oral and written information concerning the legislative issue that changed the federal student loan interest rate formula scheduled to take effect July 1, 1998. This legislation will change the rate calculation from the current 3-month T Bill plus 3.1% to the 10 year Note plus 1.00%.

OLD BUSINESS

Discussion on what issues the Leadership Conference attendees should take with them to Washington DC in March.

CAFAA recruiting measures at Fall RMASFAA Conference - a suggestion was made that we request the state organization name be added to the RMASFAA registration form. A report by state could then be forwarded to the proper state membership chairs for follow-up.

NEW BUSINESS

A lengthy discussion was held concerning the information presented by Ann Anderson about the change in student loan interest rate calculation and the roll of CAFAA. It was decided the Service Organizations representative should use the CAFAA Listserv to get information to all CAFAA members so each could make a decision on this issue and take whatever action their institution felt was appropriate.

Curt Martin discussed CAFAA's roll in legislative response. He said we may need an ad hoc committee in the future to deal with a large number of legislative issues.

The next meeting of the CAFAA Executive Committee will be Wednesday, April 8, 1998, at 9 a.m. in Grand Junction.

Curt Martin moved to adjourn the meeting. Dixie Cirillo seconded the motion. Roll call vote was unanimous.

Meeting adjourned at 2 p.m.