

Minutes of the Joint Meeting of the CAFAA Executive Committee and Board of Directors  
Pueblo Community College  
July 9, 2004

Present: President: Marty Somero  
President-Elect: Audrey Osswald  
Vice President: Dave Aker  
Secretary: Elaine Redwine  
Treasurer: Sherri McCullough  
Past President: Rick Lee  
Four Year Private Rep: John Ceru  
Four Year Public Rep: Aimee Rogers  
Proprietary Rep: Julia Alexander  
Service Organization Rep: Debra Erickson  
Financial Aid Awareness Chair: Judy Ransom  
Conference Committee Chair: Jim Harris

Absent: Rueben Guerrero: Diversity Issues  
Linda Crook: Two Year Public Rep  
Tony Bowling: Area Vocational Technical Rep  
Ellie Miller: Historian  
Cindy Vadeboncoeur: Treasurer-Elect  
Tresa England: Technology Chair  
Rhonda Rankin: Membership Chair  
Debra Hjelle: Professional Development Chair  
Mark Putman: Webmaster  
Nancy Gregory: CAFAA Crier

The agenda for the meeting was distributed and reviewed.

**Old Business:**

Rick Lee presented a working draft of the CAFAA policies and procedures for members present to review. This is a work in progress document. There were recommendations made that will be incorporated into the current draft. By-laws are also being reviewed and updated. Executive Committee and Board of Directors will vote on the final draft at the end of July and then will distribute to all members via the CAFAA list-serve. The final version is tentatively scheduled for release to all members in mid-August, 2004.

**Officer reports:**

**President—Marty Somero:** Marty is attending NASFAA on behalf of CAFAA and thanked Jim Harris for allowing Marty to room share with him in Minneapolis. The contract for the October, 2004 CAFAA Conference in Manor Vail has been signed and the dates have been finalized. (More in Committee Reports) Marty is looking for conference sites for the RMAFAA conference in 2007. Decentralized Training will cover loan issues and a site as well as trainers is being explored for this training. Please volunteer with Marty Somero if you are able to serve in either of these roles.

**President Elect---Audrey Osswald:**

Audrey is working on a slate of officers for the October elections. If you are able to serve in any of these roles, please contact Audrey directly (Audrey.osswald@pueblocc.edu). She is also soliciting for volunteers so watch out for Audrey's request. Audrey recommended that an account of absent and present members be recorded including the CAFAA position. The new format has been included in these minutes. There was a recommendation that pictures be

added to our members profile to identify members easier. This will be explored further. There was much discussion about Don Taylor and the services he provided for the October CAFAA Conference. Audrey will be exploring another person recommended by a CAFAA member and make a proposal to the Executive and Board of Directors for review around the end of July 2004. Contract for consultant should be finalized by October 1, 2004. Currently the president is the only one who needs to sign the contract for the accommodations at the designated site for the conference. A member suggested that both the President as well as President-elect be signatures on the contract. Audrey and Marty will attend RMAFSA on behalf of CAFAA. Suggestions for the site of the 2005 CAFAA Conference are welcomed.

**Past President—Rick Lee:**

Rick has been busily working on updating CAFAA policies as well as by-laws for review by the CAFAA Board. Sponsors have pledged \$18,650 currently and the majority of the dollars have been collected.

**Vice President---Dave Aker:**

Dave has been actively attending CCHE Advisory Board Meetings on behalf of CAFAA. Last meeting was May 5<sup>th</sup>. Meetings are sporadic and often determined at last minute whether there will be a meeting. SURDS should be on the web for 03-04. A few schools have been selected for beta testing (PPCC, UNC, to name a few). CCHE has indicated that there will be training sometime this summer for SURDS on the web. There was a lively discussion about the College Opportunity Fund (COF) and the implementation process. There are various committees that have been formed and Rick Lee and John Ceru has been appointed representatives of their institution to the various sub-groups appointed. They will update on progress of their respective groups. The COF web site is being updated as things progress: <http://www.cslp.org/cof/>. Dave updated the group on the GOS and there seems to still be some issues with students transferring from one institution to the other. Dave indicated that schools who return GOS money will lose that amount in their next year's allocation. Discussion about the Centennial Scholarship criteria and funding source it will be funded through. More guidance expected from CCHE on this proposal. CSG minimums have been updated. Visit [http://www.state.co.us/ccche\\_dir/hecche.html](http://www.state.co.us/ccche_dir/hecche.html) for updates when posted.

**Treasurer---- Sherri McCullough**

Sherri indicated that very few members have renewed membership for this year. Reminder, the time frame for membership has changed and the amount has changed as well. Marty will send an announcement that the registration is available on the CAFAA web-site. Sherri handed out the Treasurers Report (Attached)

**Secretary---Elaine Redwine**

Please take the time to read and correct errors in the minutes. Formal approval of minutes will occur and once approved by the Executive Committee and Board of Directors, will be distributed to all members via the CAFAA list-serve.

## **Committee Reports:**

**Fall Conference—Jim Harris**

Committee has put a great deal of effort into making your next CAFAA conference a memorable one. Conference will be at the Manor Vail Resort October 6-8, 2004. Members will be asked to register early for discounted rates. Conference registration materials should be available on the web by end of July, 2004. Registrations received prior to September 1, 2004 will be charged \$95.00 (CAFAA will pick up \$10.00 for you if you are an early registrant). Those registering after 9-1-2004 will be charged \$105.00. Non-members will have a different fee structure. Thank you to Jim and committee for your tireless efforts on arranging this conference. Look for additional information in the near future.

**Diversity Issues: Rueben**

No Updates.

**Professional Development (PD) ---Marty on behalf of DJ Hjelle (absent)**

Support Staff Training, sponsored by CAFAA's Professional Development Committee, was held at Arapahoe Community College (ACC) in April, 2004. Opening sessions covered verification and loans. Other topics included working and training of student employees and a session titled Fish!, based on business and teamwork concepts. This training session was well attended. Discussion about scholarships offered to CAFAA members to attend various conferences such as RMAFSA and the Summer Institute. President will work with Chair of PD Committee to establish policy. This will be presented to Executive Committee for vote. Several scholarships have been approved for various members to attend the regional association conference.

**Financial Aid Awareness (FAA)—Judy Ransom**

Judy is meeting monthly with the Council on High School and College Relations. This group will be participating in several high school presentations sponsored by the Financial Aid Awareness Committee in conjunction with CAFAA. The presentations will be held in the following locations:

Fort Lewis College-Sept. 17, 2004

Colorado State University-Sept.21, 2004

Regis University- Sept.23, 2004

Colorado Mountain College-Sept. 25, 2004

We will have a CAFAA booth at the CESDA conference on Dec. 3, 2004. The Council on High School College Relations Handbook has been updated.

**Technology---Tresa England (absent)**

No updates.

**Crier----Nancy Gregory (absent)**

No updates.

**Historian-----Ellie Miller (absent)**

No updates.

**Membership-----Rhonda Rankin (absent)**

Membership form is out on the web for renewal at [www.cafaa.org](http://www.cafaa.org). Cycle has changes so please note the new membership year. Members must be registered by first Friday in August in order to get the reduced price of \$35.00. Very few members are currently signed up.

**New Business-----All**

**COF:** John Ceru and Rick Lee are serving on various sub-groups as institutional representatives and updated the board on progress as well as implementation strategies. Look for a session at the CAFAA Conference all about COF.

**CAFAA Descriptions by sector:** John Ceru brought up sector designations and how the CAFAA model differs from CCHE. Discussions will continue at the Executive Committee level to determine if changes are necessary in how CAFAA has the sectors structured. The web description by CCHE are attached.

<http://www.state.co.us/cche/colleges/directory/index.html>

Accredited Non-Public 4-Year Institutions:  
<http://www.state.co.us/cche/colleges/nonpub4yr.html>

Authorized Seminaries and Bible Colleges :  
<http://www.state.co.us/cche/colleges/sem&bible.html>

Public 4 Year Colleges and Universities:  
<http://www.state.co.us/cche/direct/4year.html>

Public Two-Year Colleges: <http://www.state.co.us/cche/direct/2year.html>

Division of Private Occupational Schools:  
<http://www.state.co.us/cche/privateschools/institutions.htm>

Area Vocational/Technical Schools: <http://www.state.co.us/cche/direct/vo-techs.html>

CAFAA Sectors <http://www.cafaa.org/member/sectdir.pdf>

**Volunteers Needed:** There will be several committees in need of chairs for the up-coming year. If you are interested in chairing a CAFAA committee, please contact Audrey Osswald.

### **Other Business**

Next meeting to be held in early September.

### **Adjourn:**

Motion to adjourn made by Rick Lee, Debra Erickson seconded motion. Meeting adjourned.

Minutes submitted by Elaine Redwine CAFAA secretary.