

CAFAA EXECUTIVE COMMITTEE MEETING MINUTES
AUGUST 4, 1997
THE HOME OF PEG MASON
WESTMINSTER, CO

PRESENT: Peg Mason, Larry Hollstein, Dixie Cirillo, Susan Smith, Sylvia Jones, Curt Martin, Marschall Smith, Carolyn Giarratano, Mary Bopp, Elaine Redwine, Mary Heidrick, Bernie Clements, Yvette Hunt, Doug Adler, Erin Anderson, Laura Edler, Erin Anderson.

ABSENT: Kathy Heinrich, Rick Willis, Donelyn James, Lynn Tindall, David Fortune, Audrey Osswald, Judy Ransom, Debbie Erickson, Ellie Miller, Gaye Scheafer, Gary Schleuger, Mark Putman, Michelle Curtis.

CALL TO ORDER: Peg Mason called the Executive Committee meeting to order at 9:45 a.m.

MINUTES: Peg Mason entertained a motion to approve the minutes from June 16, 1997. Curt Martin moved to approve the minutes, second by Sylvia Jones. Approved.

COMMITTEE REPORTS

CONFERENCE COMMITTEE - Dixie Cirillo - The committee is continuing to meet on the Fall conference and everything is going well. They will have 3 registration packets: one to regular members, one to past presidents and the final packet to the Hall of Fame and Life Time members. Their budget looks good to date.

HIGH SCHOOL RELATIONS - Carolyn Giarratano - Carolyn and Debbie Erickson met to discuss combining the High School Relations and the Financial Aid Awareness committees. They believe the two committees could be combined however, the relation :With the Colorado Council must be maintained. There is a concern if we have a non-school representative as the CAFAA representative to the Colorado Council. This is a very sensitive and traditional organization so we must make sure that we are careful in moving forward with this idea. Debbie Erickson will attend the Colorado Council meeting with Caroline on August 18, 1997 and will assist with a planned panel presentation for the December conference. For now Caroline will continue to represent CAFAA. Efforts will continue to accomodate the Conference for the Colorado Council in December. There will be further exploration of combining the two committees.

HISTORIAN REPORT - Bernie Clements - Once additional information is received from CSLP, Bernie will be ready to print the brochure for the 30th Anniversary Conference. The picture taking process has been going very well. Peg Mason will insert an introductory letter for the brochure.

MEMBERSHIP COMMITTEE - Dixie Cirillo - We have 198 CAFAA members as of August 2, 1997. The application and check needed to be to the treasurer by the deadline, August 1, 1997, to be an eligible member to vote. A postcard will be mailed to members as a reminder that their membership has not been received. Questions were brought up as to how we would restrict voting of members who did not pay on time. We will continue to work on a solution. As it now stands, members that did not get their payment in on time will not be able to vote for new officers. Membership was 321 last year.

Elaine Redwine stated that she would send out disc instead of labels for membership. However, many problems and concerns were brought up with that idea (security/usage/loaning out the disc). She will check with Kinko's to assess the cost of having them run labels or whatever we need and also possibly having a corporate account set up with them.

NEWSLETTER - Mark Putman - absent - Peg Mason reporting. The Fall issue of the CAFAA Crier will go out on time. The re-design of the Crier is complete. Several pictures will be published of different CAFAA activities in conjunction with the 30th anniversary Fall Conference. Mark would like to appoint an assistant as co-chair of the newsletter.

RE - AUTHORIZATION - Larry Hollstein - There will be a meeting on August 24, 1997 with the Senate & Labor Committee presenting the issues. Everything is going OK. Most likely everything will remain the same as it relates to funding because there is no new money. There has been a substantial amount of time and resources invested in Project EASI and a lot of emphasis is being put in that project right now.

SERVICE ORGANIZATIONS - Doug Adler - The committee has put together quotes for the "You can go to School" brochure. They have produced a form for CAFAA to acknowledge contributors and/or recognize them for their efforts. CAFAA will evaluate the form. We will redesign the form at the Fall meeting. The committee is trying to put together a session for the Fall Conference on credit reports.

TECHNOLOGY COMMITTEE - Curt Martin - Larry Hollstein has found a person for the technology committee to put together a list serve at no cost. They will proceed with that effort. The committee would like to move the web page from it's current location to a new domain. It would cost \$200.00 to \$400.00. Recommendation is that we are able to connect with other state agencies.

DIVERSITY ISSUES COMMITTEE - Yvette Hunt - The scholarship brochure is updated to reflect web sites for scholarship assistance thanks to Tina Cooper and Jane Cowden. One hundred tee shirts have been ordered with the logo "Investing in the Best". Two additional lines were added to the tee shirts. The tee shirts will be used as door prizes at the scholarship seminars and if cleared by the Executive Board, sold at the conferences. Budget is OK.

All reports need to go to Andre Phillips as soon as possible from all committees and the officers reports. This will be the last report to the membership on this year's activities prior to the election of the new officers. Deadline is August 18, 1997.

TREASURER REPORT - Susan Smith - The bill for the summer CAFAA Crier is still outstanding. We need to check with Tiffany Askins to see where it is. All committees and officers accounts look good. The profit and loss statement has been reported and all other reports are in order. Peg Mason entertained a motion to accept the treasurer report as reported. Larry Hollstein moved to accept the treasures report. Second by Curt Martin. Approved.

SPECIAL NOTE: Everyone wanted to thank Susan Smith for doing such a fine job with the accounting of CAFAA and making everything readable and easy to understand.

PAST PRESIDENT - Mary Bopp - In terms of the overall picture of our contributions we are about the same as where we were last year at this time. American Express is interested in advertising or donating in some form to CAFAA. Colorado Student Obligation Board Authority (CSOBA) would also like to advertise in our publication. However, we are still down about \$5000.00 from five years ago. To date we have a total of \$26,650.00 and considering the mergers of all of the banks, that's good.

PRESIDENT ELECT - Larry Hollstein - Election ballots have nominees in each category, however, not all nominees have confirmed that they are interested in running for office. Site selection for conference is progressing. Larry toured Grand Junction (Hilton) as a possible site for the Spring Conference as well as the Doubletree in Colorado Springs. They are leaning towards Grand Junction especially since RMAFAA is in Colorado Springs in the Spring. Also we need to consider in our planning the conferences of other states so that we do not overlap where possible.

VICE PRESIDENT - Curt Martin - Inserts for the policy and procedures manual were distributed to the board and committee chairs. They will print 2500 "You can Go To School" brochures for distribution by the Diversity Issues Committee.

SECRETARY - Sylvia M. Jones - No Report, budget is OK.

PRESIDENT - Peg Mason - The board and committee chairs will sit at the head table during the banquet at the Fall Conference in Ft. Collins. Peg would like feedback on ways to recognize the board/committee chairs. Most people like the idea of the plaque. Final decision by Peg.

Peg Mason entertained a motion to adjourn the Executive Committee at 11:51 p.m. Moved by Curt Martin. Second by Susan Smith. Approved.