

Minutes of the Joint Meeting of the CAFAA Executive Committee and Board of Directors
October 24, 2003
Broomfield, Colorado

Present: Rick Lee, Gary Lewis, Linda Crook, John Ceru, James Broscheit, Marty Somero, Ruben Guerrero, Kevin Simpson, Sherry McCullough, Judy Ransom, Lori Gloer, Ron Swartwood, Jim Contreras, Eileen Griego, Mark Putman, Gaye Scheafer, and Ellie Miller.

President Rick Lee called the meeting to order at 8:15 a.m.

Old Business

Electronic Votes: Rick Lee reported that the votes for the election have been tallied and results would be reported during the business meeting later in the day. Marty Somero will make sure that the records of the votes will be destroyed after the business meeting.

New Business

Budget Variance for the Crier Committee: Rick Lee stated that this year's budget for the newsletter is \$90.00. A budget variance needs to be granted for the purchase of Dreamweaver. Linda Crook moved that we recommend to the Board that we approve the addition of \$363 to the budget of the Newsletter Committee. James Broscheit seconded the motion. Motion carried. Ron Swartwood moved that we raise the budget to allow for the purchase of Dreamweaver. Lori Gloer seconded the motion. Motion carried.

Update of Financials: Gary Lewis distributed the treasurer's budget reports. He reported that the checkbook balances and that all transactions that he had as of the 21st of October are reflected in the reports. The reports reflect the budget at the beginning of the year versus the actual amounts spent. Rick stated that because of there being no Fall 2003 conference, the records are cleaner at this time of the year, than had there been a conference.

Financial Aid Awareness Committee: Judy Ransom reported that the Financial Aid Presentation has been redone on a new CD and she offered it to anyone who does financial aid presentations. The CD is a coordinated effort between CAFAA, the Colorado Council, and the Boettcher Foundation. She also has had the Success Brochures reprinted. The brochure is a collaboration of CAFAA, CESDA, and the Colorado Council. Both the CD and the brochures can be obtained through Judy.

CAFAA Policy and Procedures: Ruben Guerrero announced that the revisions to the Policies and Procedures are almost finished. He will soon get the disk to Mark Putman to put on the CAFAA website. The by-laws will also go back onto the web.

Membership Updates: Gaye Scheafer reported that we have had a few technical problems with approval of new members through emailing between Board members. As a result of some of the problems, the decision had been previously made to roll over some of the 02-03 memberships to 03-04 as some applicants did not officially get onto the membership roster but had definitely paid.

Transition Meeting: Marty Somero asked Rick about the budget for the transition meeting for the next year.

James Broscheit moved that we adjourn the meeting. John Ceru seconded the motion. Meeting adjourned at 8:46 a.m.