

CAFAA Executive Committee and Board of Directors Transition Meeting

December 11, 2006 10:00 am- 2:00 pm

Pikes Peak Community College

In Attendance:

Linda Crook, James Broscheit, Carolee Goldsmith, Natascha Ambrose, Elaine Redwine, Thad Spaulding, Debbie Erickson, Rosina Chaparro, Sherri McCullough, Phil Schroeder, Tresa England, Karla Nash, Evan Icolari, , Freddy Burciaga, Tina Peltier, Gaye Scheafer, Misti Ruthven, Natalie Dietsch, Erin Waitley, Tammy Dybdahl, Rob Drybread, Judy Ransom, Lydia MacMillan

Absent: Jim Harris, Alan Ishida, Connie Jaime-Lujan, Audrey Osswald, Ellie Miller, Aimee Rogers, Mary Davis, Kevin Simpson

- **Welcome:** Linda welcomed everyone and then everyone introduced himself or herself.
- **Call to Order:** President-Linda Crook called the meeting to order.
- **Approval of Minutes:** Copies of the October minutes were made available to everyone at the meeting. James made a motion to approve the minutes, Evan seconded and all approved.
- **Officer Reports:**
 - President- Linda Crook:
 - Expressed her gratitude for the past year and felt that we made positive accomplishments.
 - Past-President-Audrey Osswald:
 - Absent, no report sent.
 - President-Elect- Phil Schroeder:
 - No report at this time.
 - Vice-President- Evan Icolari:
 - The Legislative Coffee will not be able to be held due to Amendment 41.
 - Secretary-Carolee Goldsmith:
 - No report at this time.
 - Treasurer- Elaine Redwine:
 - Copies of the budget report were distributed. **Elaine was to email a copy.**
 - There are a few people who have not paid from the fall conference, 10 have been billed. Membership will be checked first. Some of these are 'non-member' payment versus a 'member' payment.
 - It is unclear if there are any outstanding fall conference bills.
 - Please submit any outstanding bills to Elaine today if possible.
 - If there are line items that are over the budget, but the actual amount spent is the correct figure, then the information is okay.
 - Elaine suggested to the new Board that the breakdown on the spreadsheet be reviewed and possibly be revised.
 - There are a couple of line items that will need to be fixed and Elaine will resend.
 - A motion was made by Natascha to approve the budget, Judy seconded and all approved.
 - The corporate sponsor tier that RMAFCAA uses is being proposed for CAFAA to utilize in some fashion. The following was a suggestion:
 - \$1-499 Friends
 - \$500-\$849 Bronze
 - \$850-\$1199 Silver
 - \$1200-\$1799 Gold

- \$1800 and above Platinum
 - Treasurer Elect- Karla Nash:
 - No report at this time.
- **Sector Reports:**
 - Thad Spaulding (2-year Public Representative):
 - No report at this time.
 - Tammy Dybdahl (Proprietary Representative):
 - No report at this time.
 - James Broscheit (4-year Public Representative):
 - No report at this time.
 - Natascha Ambrose(4-year Private Representative):
 - No report at this time.
 - Kevin Simpson (Vocational-Technical Representative):
 - No report at this time.
 - Judy Ransom (Service Organization Representative):
 - Amendment 41 was discussed. The ethics committee will be meeting on this for final ruling unless Governor Owens signs immediately. There needs to be clarification on the interpretation.
 - How the amendment affects CAFAA is indirect and therefore a non-issue. It directly affects some of the individual members though.
- **Committee Reports**
 - Aimee Rogers (Annual Conference):
 - Absent, no report sent.
 - Rosina Chaparro (Diversity Issues):
 - No report at this time.
 - Mary Davis (Financial Aid Awareness/High School Relations):
 - Absent, Sharon was also absent. Judy reported that Sharon had attended training and is already presenting.
 - Ellie Miller (Historian):
 - Absent, no report at this time.
 - Sherri McCullough (Membership):
 - Sherri's suggestion from the last time will be implemented.
 - The suggestion was for Sector Representatives to assist with welcoming new members.
 - Jim Harris (Newsletter Editor):
 - Absent, no report at this time.
 - Debbie Erickson (Professional Development):
 - No report at this time.
 - Tresa England (Technology & Webmaster):
 - Bob Sandstrom will be on the committee and has a technology background.
 - Carolee Goldsmith, Audrey Osswald, Carol Linsley and Alan Ishida will also assist.
 - There are three different websites at this time and Tresa is currently having the payments from the websites coming directly out of her debit because CAFAA does not have a debit card. Perhaps this should be paid prior to or have other arrangements made. Perhaps with a direct draft from the checking account. It would cost CAFAA to have the company bill. Does CAFAA need a debit card? There may be instances where this would not be okay because of the signature issue.

- Some of this may be discussed with the new Treasurer and whether they are comfortable with the debit card because there are huge liabilities.
 - Ballots were destroyed.
 - Connie Jaime-Lujan – (Ad Hoc Legislative):
 - Absent, no report sent.
- **Old Business**
 - College Goal Sunday-Lydia MacMillian
 - The focus at the moment is the event itself.
 - There are 180 volunteers to-date, which is very heartwarming.
 - Volunteers are a combination of many individuals, not just CAFAA members.
 - There will be at least one Spanish speaking person at each site.
 - There is information on CAFAA’s website with each site coordinator listed.

- **2007 Event Cities**

Location	Site Coordinator
Alamosa Adams State College	Phil Schroeder pschroeder@adams.edu
Aurora Central High School	Joy Jeffers jjeffers@westwood.edu
Colorado Springs Hillside Community Center	Kim Sanders ksander3@uccs.edu
Denver Auraria Campus	Peg Mason pmason@mines.edu
Fort Collins Front Range Community College	LeAnne Schnader leanne.schnader@colostate.edu Krisan Crow krisan.crow@colostate.edu
Grand Junction Mesa State College	Curt Martin cumartin@mesastate.edu
Greeley New Frontier Bank	Aimee Rogers aimee.rogers@unco.edu Nancy Gray nancy.gray@unco.edu
LaJunta Otero Jr. College	Jeff Paolucci jeff.paolucci@ojc.edu
Longmont Longmont Senior Center	Marti Golden mercedes.golden@cuhs.edu
Pueblo Central High School	Audrey Osswald audrey.osswald@pueblocc.edu

- CAFAA community has made great contributions.
 - The steering group of Past CAFAA Presidents is rallying around College Goal Sunday and about 10 have contributed at least \$100 each.
 - There will be several posters going up in each site area.
 - They will be meeting next week to see if there are any additional needs and will let CAFAA know if they need any assistance.
 - The High School counselors have been a tremendous resource and are assisting in many ways.
 - Feedback is coming in already for changes for next year. Many areas would like the event to be held in their area, which is very positive. This will grow and remember this is our inaugural year.
 - RMASFAA Conference 2007
 - Rob Drybread reported. Natascha is the co-chair and will be chair for the CAFAA 2008 Conference.
 - Game show theme, “The Price is Right”
 - CAFAA 40th Anniversary, this is a combined conference.

- We want more attendees than Utah had! ☺ Looking for a record attendance.
 - There have been many volunteers, but Rob is looking for volunteers for a Technology Committee to help set up projectors, etc...at the conference. Tech savvy individuals.
 - Our conference website information (CAFAA) will mainly be about the 40th Anniversary and the three hour session/celebration for just CAFAA. Then it will link to the RMASFAA site for more information.
 - Thad and Shannon will be doing the CAFAA portion. They may need a couple of volunteers.
- CAFAA letterhead and envelopes:
 - There are plenty of envelopes. There was a discussion on whether we need to order more printed letterhead. If needed, Phil will address at that time.
- Our bylaws are now posted on the website.
- CAFAA & Spanish Folders
 - A decision was made via email to purchase more CAFAA folders. These folders are used for the Spanish Folders as well as outreach with the FA Awareness Committee. The funding would come from several committees' budgets that have remaining funds available. A motion by James was made to spend the \$2650 for folders from the 2006 budget. We have a 2nd from Kevin and votes in favor from James, Kevin, Natascha, and Thad.
 - 5000 additional folders have been ordered.
 - There were approximately 2000 put together this year.
 - Linda will start on the Spanish Folders project to submit to NASFAA as our state project. Linda will be requesting comments and additional evaluations. Freddy received good feedback and will forward that to Linda. Then possibly the two CAFAA brochures created by Mary (and others, such as Sherri, Linda, Debbie) to submit as another project. This would be the CAFAA membership brochure and the CAFAA financial aid information.
 - If the membership brochure is printed again, a suggestion was made to make it generic and then add specific contact information with a sticker.
- Hispanic Youth Leadership Conference is being held April 28, 2007 and the question was asked whether CAFAA would have a booth.
- **New Business**
 - Transition
 - NASFAA Leadership Conference
 - Should we send the Treasurer, President-Elect and the Treasurer-Elect this year in March? This would allow training for the incoming Treasurer and then the next year would send just the Treasurer-Elect and President-Elect. Discussion took place in regard to the cost, which will continue during the next meeting when setting up the budgets. This would send Karla, James and Erin.
 - A motion was made to send three persons this year by Evan and seconded by Judy. All approved.
 - Miscellaneous
 - Phil presented Linda with a plaque (with a gavel) for serving as our President. An apology was given for not having it during the CAFAA Conference.
 - Phil has asked Karla to investigate having a CAFAA Corporate credit card.

- Elaine, Karla, Erin, Phil and Linda will meet in January to go over the checking account and change the signature cards.
- Phil thanked Sherri for setting everything up for today's meeting.
- The 2007 budgets for corporate sponsors were submitted in October. This may mean that some sponsors will not be able to support CAFAA the same as last year. Corporate sponsors are asking for the sponsor request letter to be sent earlier. This would enable the January meeting the ability to have a more accurate budget for the next year.
 - This may need to be moved under the current President's responsibilities. Linda is going to work on this for 2007.

- **Next Meeting Date and Location- January 26, 2007, in Denver**
- **Meeting was motioned to adjourn by Judy, seconded by Evan. All approved.**