

CAFAA Executive Committee and Board of Directors Meeting

January 26, 2007 10:00 am- 2:00 pm

Red Rocks Community College

In Attendance:

Linda Crook, James Broscheit, Karla Nash, Phil Schroeder, Tresa England, Freddy Burciaga, Tina Peltier, Gaye Scheafer, Misti Ruthven, Erin Waitley, Rob Drybread, Sharon Harper, Rhonda Rankin, , Trina Gutierrez, Lydia McMillian, Karon Johnson, Ellie Miller

Absent: Natalie Dietsch, Sherri McCullough, Jeff Paolucci, Alan Ishida, Kevin Simpson

- **Call to Order:** Phil called the meeting to order and passed out CAFAA Policy & Procedure Manuals
- **Approval of Minutes:** Copies of the December minutes were made available to everyone at the meeting. Sharon made a motion to approve the minutes, Rob seconded and all approved.
- **Officer Reports:**
 - President - Phil Scroeder:
 - Welcomed group and mentioned concerns for CAFAA's future as the year holds interesting topics: CCRP, Amendment 41
 - Past-President – Linda Crook
 - Apologizes that her letter did not get out to during December to our corporate sponsors. Sent letters for sponsorships; 10 days have elapsed. Hopes to have corporate sponsorships soon and sent 61 letters. February 28th is deadline for State project. Working to submit Sherri McCullough's Membership brochure as a second project.
 - President-Elect – James Broschiet
 - No report at this time.
 - Vice-President- Sherri McCullough
 - Absent, report attached.
 - Discussion about CCRP was a concern. Lydia suggested talking with Tobin to change the name back to CSG rather than CCRP. Ellie reiterated that CCRP is contingent on a 5.3M approval and feels that a part-time student would be most impacted. Tresa has concerns for the community college in relations to university increasing their tuition to obtain a bigger allocation and is worried that community colleges may get small allocation with smaller tuition increases.
 - Secretary – Tina Peltier
 - No report, however, would like all to know that CAFAA supplies are available. Forward email to tpeltier@mesastate.edu with needs.
 - Treasurer - Karla Nash
 - Final version of 2006 budget will be finalized next week.
 - Treasurer Elect – Erin Waitley
 - No report at this time.
- **Sector Reports:**
 - Jeff Paolucci (2-year Public Representative):
 - Absent, no report at this time.
 - Natalie Dietsch (Proprietary Representative):
 - Absent, no report at this time.
 - Rob Drybread (4-year Public Representative):
 - No report at this time.

- Gaye Schaefer (4-year Private Representative):
 - No report at this time. Took time to remember Jack Howard from Colorado College who passed on at the age of 95. He stayed active with CAFAA until 2005.
- Kevin Simpson (Vocational-Technical Representative):
 - Absent, no report at this time.
- Misti Ruthven (Service Organization Representative):
 - Amendment 41 continued. Membership still has questions. Rob and Ellie addressed the need for clarification to our members and for our future conferences.
- **Committee Reports**
 - Rob Drybread (Annual Conference)
 - Gearing up to finalize event. Email Rob with any and all session ideas.
 - FreddyBursiaga (Diversity Issues):
 - No report at this time. Linda asked if we should continue the Spanish folders.
 - Sharon commented that if we don't continue it would negate the effort to reach minorities.
 - All agreed CAFAA will continue to put together Spanish folders.
 - Sharon proposed Diversity and Financial Aid Awareness will take over project.
 - Sharon Harper (Financial Aid Awareness/High School Relations):
 - On-going presentations. Rhonda will be sending a spreadsheet to track sites with attendees. Develop speaker pool throughout state.
 - Sharon presented a brochure from the Princeton Review stating, "Not to trust financial aid offices to offer you the best package." Sharon asked Phil to send a 'gentle' letter to Princeton Review of the incorrect information. Phil to copy Curt Martin and Cristi Easton with RMAFAA.
 - In addition, a proposal to have presentations posted on our website available for download from high school counselors to present to their students. Possibly one each month on what they should be preparing for.
 - Ellie Miller (Historian):
 - Would like past-, current- and future- presidents to give overview of the year. Linda will recap 2006.
 - Rhonda Rankin (Membership):
 - Rhonda thanked Phil for the email that was sent for a call for members.
 - Suggestion to send out an email encouraging current members to renew membership with a deadline before passwords are changed and access to listerv is ceased.
 - There are 8 new members:
 - Jen Hylton, Campus Door
 - Karla Hardesty, Adams State
 - Leah Schaer, Aims Community College
 - Linsey Van Ornum, Aims Community College
 - Jeffrey Lorton, Regent Education
 - Michelle Boheim, PCC
 - Robert Anderson, PCC
 - Isha Martin-Hammer, Colorado School of Traditional Chinese Medicine

- Rob moved to approve all 8 members, Misti seconded the motion all approved.
- Alan Ishida (Newsletter Editor):
 - Absent, report attached.
- Trina Gutierrez (Professional Development):
 - No report at this time.
- Tresa England (Technology & Webmaster):
 - Website is updated for 2007.
 - Crystal's bill will be sent to Karla and will be paid on a yearly basis, rather than monthly with Tresa's personal credit card.
- **Old Business**
 - College Goal Sunday-Lydia MacMillian
 - Phil at Adams will start on February 10th.
 - Upcoming publicity.
 - News releases have gone out all over the state.
 - Postcards to over 30,000 high school students.
 - Select target high school counselors to get the word out.
 - Misti is arranging an interview with a high school student
 - Day of the event at Auraria Campus Mayor Hickenlooper
 - Received additional monies in scholarship and resources approx. \$1900 from past presidents
 - Advertising \$1000 scholarship at each site.
 - Site coordinators will be meeting on Feb. 2nd before event.
 - Over 220 volunteers. Goals of having 100 people per site.

2007 Event Cities

Location	Site Coordinator
Alamosa Adams State College	Phil Schroeder pschroeder@adams.edu
Aurora Central High School	Joy Jeffers jjeffers@westwood.edu
Colorado Springs Hillside Community Center	Kim Sanders ksander3@uccs.edu
Denver Auraria Campus	Peg Mason pmason@mines.edu
Fort Collins Front Range Community College	LeAnne Schnader leanne.schnader@colostate.edu Krisan Crow krisan.crow@colostate.edu
Grand Junction Mesa State College	Curt Martin cumartin@mesastate.edu
Greeley New Frontier Bank	Aimee Rogers aimee.rogers@unco.edu Nancy Gray nancy.gray@unco.edu
LaJunta Otero Jr. College	Jeff Paolucci jeff.paolucci@ojc.edu
Longmont Longmont Senior Center	Marti Golden mercedes.golden@cuhs.edu
Pueblo Central High School	Audrey Osswald audrey.osswald@pueblocc.edu

- NASFAA Leadership
 - James, Karla and Erin have made travel arrangements to attend NASFAA Leadership Conference
- CAFAA Debit Card
 - ComData Mastercard – Card is under CAFAA

- Must have individual name
 - Web-based, limits purchases, amounts, and types
 - May have capability to accept credit card on CAFAA's site for membership renewal. More info to come.
 - Other Business
 - Budget
 - Discussion why budget had web sponsorship and corporate sponsorship. Tresa explained the difference is with advertising on CAFAA website
 - Awards – does CAFAA give too many? RMASFAA gave very few. Phil suggested CAFAA should maintain current awards as in years past. Gaye suggested certificates that were framed as cost savings.
 - James motioned to approve a temporary budget of 25% of 2006 budget until 2007's budget can be finalized. Gaye seconded. All approved.
- **New Business**
 - P & P and By-Laws update
 - Review of new members responsibilities and went over whom had voting power.
 - Life Membership
 - Clarify criteria and update P & P
 - Miscellaneous
 - Phil asked for nominees for NASFAA Leadership Award. Forward to Phil and he will forward on to Cristi Easton, RMASFAA President .
 - Need to finalize site for CAFAA 2008. James to research possible sites as follows:
 - Steamboat
 - Estes Park
- **Budget Quorum via Email**
 - Phil presented a temporary budget based on 2006's budget. Phil carried forward a balance from 2006 and James suggested that it be moved to Reserves.
 - Rob asked that we increase the CAFAA Conference budget from \$4000 to \$5000. Based on this request, Phil adjusted other areas to accommodate the increase.
 - Phil sent out the final 2007 budget for approval. Gaye motioned to approve, Sherri seconded. All approved.
- **Next Meeting Date and Location – April 6, 2007, at Red Rocks, 10:00 am.**
- **Meeting was motioned to adjourn by James, seconded by Misti. All approved.**