

CAFAA Executive Committee and Board of Directors Meeting

April 6, 2007 10:00 am- 2:00 pm

Red Rocks Community College

In Attendance:

Linda Crook, James Broscheit, Sherri McCullough, Phil Schroeder, Karla Nash, Freddy Burciaga, Tina Peltier, Misti Ruthven, , Erin Waitley, Rob Drybread, Lydia MacMillan, Alan Ishida, Tresa England

Absent: Ellie Miller, Kevin Simpson, Gaye Scheafer, Natalie Dietsch, Jeff Paolucci, Rhonda Rankin

- **Welcome:** Phil welcomed all
- **Call to Order:** President-Phil Schroeder called the meeting to order.
- **Approval of Minutes:** Copies of the January minutes were made available to everyone through email. Since there were not 4 voting members present, an email quorum will be done next week to approve minutes. Motion to approve via email on 4/12/07 by Gaye, seconded by Misti. Affirmative votes from Rob, Kevin and Phil.
- **Officer Reports:**
 - President- Phil Schroeder:
 - Preliminary budget was sent to the EC for approval. James suggested the budget not carry over funds; rather add a line item under reserves for the amount. Gaye questioned the Treasurer's budget was \$2,281 last year, yet this year's budget only allocates \$1,270. Linda answered that the extra funds for last year was due to a laptop purchase, which is not a recurring expense. Membership approved budget via email on 02/02/07 motioning by Gaye and seconded by Misti. Affirmative votes from Kevin, Jeff and Phil.
 - Past-President-Linda Crook:
 - Reports pledges from lenders up to date are \$15,450. Some previous lenders have responded that they are no longer to sponsor CAFAA; no reason given. Nelnet, StudentLoanExpress are expected to pledge, as well. Will be sending letters to CSECU and Firstmark Services as they are new members. The two CAFAA projects have been submitted to NASFAA .
 - President-Elect-James Broscheit:
 - Went to NASFAA Leadership Conference. Commented the organization was not conducive to a learning environment. However, the materials that were presented were informative and info was condensed to a disk format. State issues across the board are generally the same, yet handling is different. Always interesting to see the various organizational hierarchies. Met with legislative aids to discuss financial aid issues and felt that our issues were understood.
 - Vice-President- Sherri McCullough:
 - No report at this time.
 - Secretary-Tina Peltier:
 - Would like CAFAA to consider purchasing a new laptop for the Secretary in the future as current laptop is outdated.
 - Treasurer- Karla Nash:
 - Budget was given to members.
 - Treasurer Elect- Erin Waitley

- There are indications for the NASFAA Leadership Conference that Bush's budget will not be approved. In his budget he proposed to eliminate FSEOG and Perkins to increase Pell.

- **Sector Reports:**

- Rob Drybread (4-year Public Representative):
 - No report at this time.
- Gaye Schaefer (4-year Private Representative):
 - Absent, report sent. Commented on College Goal Sunday's success and the valuable opportunity for families. Also, in certain situations her expertise from the 4-year private sector was helpful to parents and students. Encourages 4-year private to volunteer for future College Goal Sunday's.
- Jeff Paolucci (2-year Public Representative):
 - No report at this time.
- Natalie Dietsch (Proprietary Representative):
 - No report at this time.
- Kevin Simpson (Vocational-Technical Representative):
 - No report at this time.
- Misti Ruthven (Service Organization Representative):
 - No report at this time.

- **Committee Reports**

- Rob Drybread (Annual Conference):
 - Site visit will be on May 4th in Breckenridge. Peg Mason is looking for input for session ideas. RNASFAA will be updating the Conference website. Room blocks are available and reservations can be made now. Discounts are being negotiated with transportation vendors. White cake has been specifically requested by Linda for the CAFAA celebratory session. Butter cream frosting for Freddy.
- Freddy Burciaga (Diversity Issues):
 - No report at this time.
- Sharon Harper (Financial Aid Awareness/High School Relations):
 - Absent, no report sent.
- Ellie Miller (Historian):
 - Absent, no report at this time.
- Rhonda Rankin (Membership):
 - Absent, no report sent.
 - Memberships that were approved via email 02/08/07 Rob motioning to approve and seconded by Gaye. Affirmative votes from Jeff, Kevin and Phil.
 - Jennifer Helgeson, College Invest
 - Rana Black, College Invest
 - Patricia Stephens, Aims Community College
 - Mickey Yarmer, Aims Community College
 - Mary Muro, Westwood
 - Lindsay Plesha, Citibank
 - Jeffrey Doyle, Mesa State College
 - Sham Tzegai, Colorado School of Mines
 - Cynthia Hoffman, Front Range Community College
 - Memberships that were approved via email 02/27/07 with Kevin motioning to approve and seconded by Jeff. Affirmative votes from Gaye, Natalie, Misti and Phil.

- Lynn Faudree, CU-Boulder
- Natalie Freyta, CU-Boulder
- Jamie Juel, Pikes Peak CC
- Isha Martin-Hammer, CO School of Traditional Chinese Medicine
- Connie McCann, CSECU
- Steve Ochsner, Pikes Peak CC
- Nancy Whitman, CSECU
- Brad Yeager, Teikyo Loretto Heights University
- Susan Youtz, CU-Boulder
- Memberships that were approved via email 03/09/07 with Misti motioning to approve and seconded by Rob. Affirmative votes from Jeff, Gaye, Kevin and Phil.
 - Kurt Ableidinger, Firstmark Services
 - Sarah Chavez, Community College of Denver
 - Shannon Evenson, Community College of Denver
 - Chad Logan, Community College of Denver
 - Andrea Pinzon, Community College of Denver
 - Jannette Swanson, The College Board
 - Erica Manuel, Everest College
 - Kristine Remback, Chase Education Finance
- Lynn Burris, Florida Keys Community College was denied membership.
- Memberships that were approved via email 03/26/07 Kevin motioning to approve and seconded by Gaye. Affirmative votes from Jeff, Rob and Phil.
 - Stacy Broadus, Jones International University
 - Sophia Lueth, ITT Technical Institute – Thornton
 - Sylvia Martinez, CSU
 - Nicole Ryan, University of Phoenix
- As of Monday April 2, 2007, there are 263. 230 are continuing and there are 33 new members. Reminders were sent to 2006 members whom have not renewed members. 57 renewed after reminders were sent.
- Alan Ishida (Newsletter Editor):
 - Only has 2 committee members and is looking for more members. Request to the membership for articles was sent. Has a new member 'Lola Loan' whom will be writing/responding to 'Dear Lola'.
- Trina Guttierrez (Professional Development):
 - Absent, report sent. Tax detective is coming to Regis. Professional staff workshop is going to be held at Daniels Fund on May 19th.
- Tresa England (Technology & Webmaster):
 - No report at this time.
- **Old Business**
 - Summer Institute
 - Save the Date cards were sent to the RMAFCAA membership. Misti will get an electronic attachment and send out to CAFAA members. 2007 is the last year the Summer Institute will be held in Colorado. Future SI's will be in Utah at the University of Utah. Registration is live.
 - CAFAA Debit Card
 - Debit cards were distributed to the President, President-Elect and the Conference Chair and Treasurer all have cards through GoMerchant. Treasurer's working on implementing online acceptance of credit cards.

- Other business
 - Phil would like to re-implement the Strategic Plan for CAFAA.
- **New Business**
 - Travel Insurance
 - The issue of insurance for protection of the individual as they travel on official CAFAA business. Suggestion for each member to ask HR of the liability to the employee by their respective employer. Travel authorizations are used by CSU and CU-Boulder, however, may not be okay for each institution.
 - Leadership Pipeline
 - New RMASFAA committee formed to assist new members to the financial aid community receives guidance from seasoned financial aid professionals. CAFAA would like to support RMASFAA as mentors and to get other members involved. Linda will call Bev Bell, Chair of committee to get clarification of the mentor process. Rob would like feedback to facilitate the committee to implement first time attendees at 2007 RMASFAA Conference.
 - NASFAA
 - Phil will be attending the annual conference for CAFAA.
 - Dave Gruen, formerly of DU was elected President-Elect of NASFAA
 - James Swanson and Roger Koester have also been elected to NASFAA's Board of Directors.

- **Next Meeting Date and Location-July 20, 2007, TBD.**
- **Meeting was motioned to adjourn by Misti, seconded by Rob. All approved.**